

For September 16  
 If paid by hours, report hours  
 Pay Period Ending: 09/30/16  
 SC ATE Time and Effort Report

Time Record  
 SC ATE Center of Excellence Participant

Employee Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Supervisor Name: \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Month: **September**

	Day	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	sub-	Total
	Date:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	total	
Grant DUE # 1259402 - S-STEM Cyber Generation Tech Stars																																	
Grant Due # 1204463 NSF/Mentor-Connect																																	
Grant Due # 1003732 NSF/ATE ESITE AFDPI																																	
Grant Due # 1003733 NSF/AFDPI Supplement																																	
Grant Due # 1501183 NSF/Mentor-Connect 2																																	
Grant Due # 1205977 NSF/Collin Cty Comm Coll Sub																																	
Grant Due # 1501990 NSF/CORD Sub-award																																	
Administrative:																																	
Teaching:																																	
Holiday:																																	
Vacation:																																	
Sick:																																	
Other:																																	
Weekly Supervisor Signature or Initials																																	
Total																																	

Note: Corrections made after printing should be made in ink and initialed by employees.

This sample Time & Effort reporting form was updated on 08/29/2016 to conform with the new Uniform Grants Guidance rules.