

# Mentor-Connect

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## Mentoring in the ATE Program

Getting Started Pre-Conference Workshop  
ATE PI Conference  
Wednesday, October 24, 2018





# Mentoring & Technical Assistance for...

- ◆ Grant writing & funding processes
- ◆ Project start-up and management



**“Mentors are guides. We trust them because they have been there before. They embody our hopes, cast light on the way ahead, interpret arcane signs, warn us of lurking dangers, and point out unexpected delights along the way.”**

**Laurent Daloz**

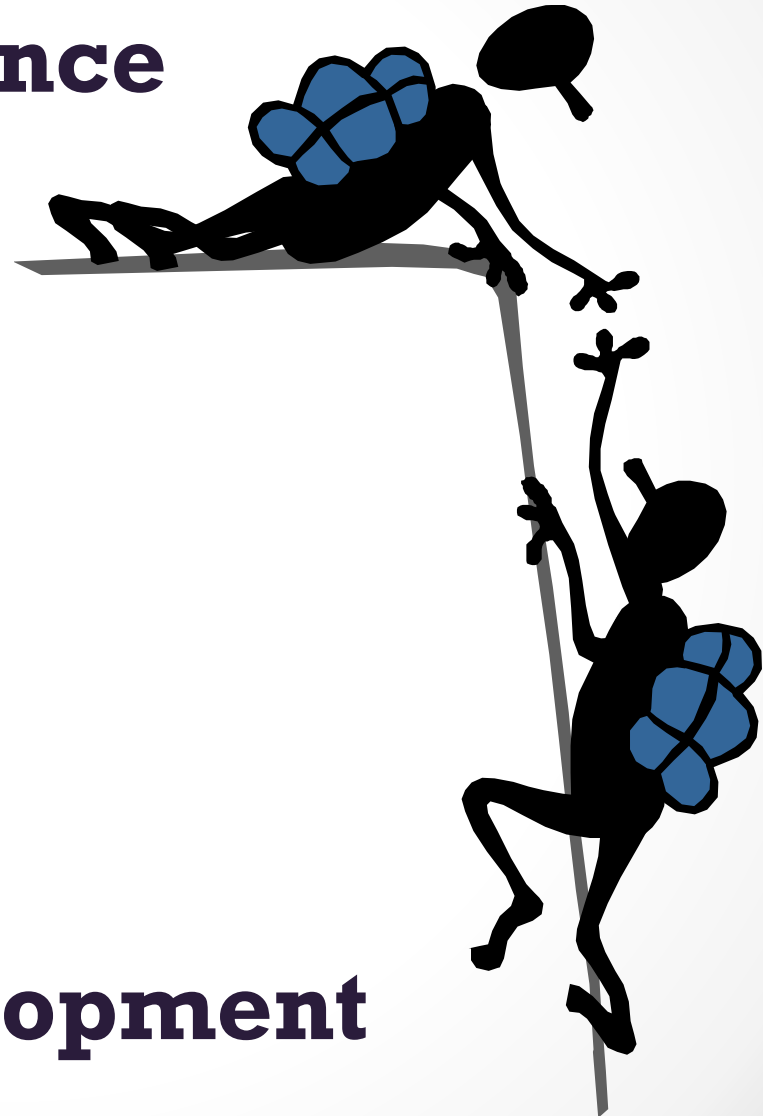
**Technical Assistance**

**Resources**

**Help desk**

**Mentors**

**Leadership Development**



# Timeline ---So Much to Do!



## When to do What?

# NSF Grant Management Checklist: Getting Started

## NSF Grant Management Checklist: Getting Started

	Year 1		Year 2	
	0-6 Months	6-12 Months	0-6 Months	6-12 Months
<b>Budget Management</b>	✓✓✓	✓✓	✓✓	✓
<b>Communication Needs</b>	✓✓	✓✓	✓✓	✓✓
<b>Grant Management/Implementation</b>	✓✓✓	✓✓✓	✓✓	✓✓
<b>Evaluation</b>	✓✓	✓✓	✓✓	✓✓
<b>Dissemination</b>		✓	✓	✓
<b>Advisory Board(s)/ NVC's</b>	✓✓	✓✓	✓	✓
<b>Report Preparation</b>		✓	✓	✓

✓ = Emphasis/Time/Attention



- ◆ **Business & Grants Office**
  - ◆ Responsibilities/Authority
  - ◆ Time & Effort Reporting
  - ◆ NSF/College Budget Alignment
  - ◆ Contracting Processes/Responsibilities
  - ◆ Budget Monitoring



- ◆ **Grant Team Administration & Management**
  - ◆ **Work Plan and Timelines**
  - ◆ **Staffing needs & Personnel Issues**





- ◆ **Grant Team Administration & Management**
  - ◆ **Internal & External Communication Processes & Tools**
  - ◆ **Advisory Committee Roles**



- ◆ **Institutional Support**  
**Expectations & Realities**
  - ◆ **Verify/confirm original internal college support & external partner commitment**
  - ◆ **Process for resolving campus or partner support problems**
  - ◆ **Use of indirect cost dollars**

◆ **Data**



DATA



KNOWLEDGE



ACTION

◆ **Golden Rule**





# Leadership Development and Outreach for ATE

NSF DUE #1501183 & #1840856

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